



CMP and SCMP Certification Renewal Form

Professional Development Activity Must acquire at least 40 points; No ONE category can account for more than 60% (24 points) of professional development activity	Points Awarded	Acceptable Documentation
Attending: Attendance at a professional organization conference, workshop, lecture or seminar on communication management knowledge	1 point per 1 hour of attendance (max. 20 pts per one event)	Conference Program/Agenda, receipt
Presenting: Speak or present at a professional organization conference, workshop, lecture or seminar on communication management knowledge	10 pts per event	Conference Program/Agenda with name
Continuing Education: Successful completion of a course of study focused on communication management	10 pts per course completed	Transcript or certificate of completion
Mentorship: Developing the skills of another communicator through a formalized teaching, coaching or mentoring program (excluding line management responsibilities).	10 points per mentee	Letter from mentee or Mentoring program documentation
Other Certification or Licensure: Earning or maintaining an industry related certification that is accredited by ISO/IEC 17024, or ANSI, or has eligibility requirements, a criterion-referenced exam, and renewal requirements OR earn or maintain a related professional license.	5 points per certification or licensure	Copy of certificate or license
Authoring Publications: Content must include communication management knowledge	1 textbook = 20 points if written during the certification cycle 1 published article = 5 points (certified person is sole author) 1 point per contribution; up to 5 points awarded for industry video-blogs, blogs or contributions to newsletter articles or published interviews	Book/author citation or link to article



CMP and SCMP Certification Renewal Form

Professional Development Activity Must acquire at least 40 points; No ONE category can account for more than 60% (24 points) of professional development activity	Points Awarded	Acceptable Documentation
Reading Publications: Books or journal articles related to communication management	1 point per article 5 points per book	Book/author citation or link to article
<p>Leadership: Participating in a leadership role for a professional communication association (e.g. serving as a board or committee member for an association or an award adjudicator)</p> <p>Participating in a leadership position on a communication governing body at the international, national, regional, local or chapter level, with full participation.</p>	<p>Maximum 10 points per year of participation</p> <p>Multiple points will not be awarded for sitting on multiple committees and boards within the same association.</p>	<p>Printout of Leadership page of website</p> <p>Letterhead with leadership positions</p> <p>Confirmation letter from fellow member of board</p>
<p>GCCC Activities: Contribution to the work of GCCC; Service restricted to sitting on GCCC, proctoring exams, JTA meetings, item-writing and review, passing score study meeting.</p>	<p>Maximum Ten (10) points available per renewal cycle</p>	<p>Copy of agenda with names</p> <p>Proctor agreement</p>